



*Honoring our Heritage
Supporting our Community
Securing our Future*

RENTAL AGREEMENT FOR OR CHADASH FACILITY

(PAGE 1 OF 3)

This Agreement, between Or Chadash (hereinafter referred to as “Temple”) and _____ (hereinafter referred to as “Renter”) outlines use of the facilities, located at Temple Or Chadash, 149 Foothill Road, Flemington, NJ 08822.

The Temple and Renter agree to the following conditions:

1. The Renter will comply with the ‘Rental Policy for the Or Chadash Facility’.
2. The Renter agrees to pay the Temple a \$250.00 security deposit **upon signing of this Agreement**. Once the Temple agrees that the facility has been left in an acceptable condition, the security deposit will be returned to the Renter. If the facility is in unacceptable condition, the deposit is forfeited (see ‘Rental Policy for the Or Chadash Facility’).
3. The Renter agrees to utilize the Or Chadash Event Manager during the event. The minimum charge is \$160, which covers four hours. Each additional hour is charged at the rate of \$40/hour.
4. The Renter agrees to pay the Temple the full rental fee **at least 30 days prior to the event**.
5. The Renter, if a Business, must furnish a Corporate Resolution showing evidence that the person signing this Agreement is an authorized representative of the Business. The Corporate Resolution must be furnished **prior to the rental date**.
6. The Renter must furnish a Certificate of Insurance showing evidence of the following:
 - a.) General liability insurance coverage (minimum amount of \$500,000)
 - b.) Or Chadash named as an additional insured partyThe Certificate of Insurance must be furnished **prior to the rental date**.
7. The Renter will leave the facility in an acceptable condition and will remove all excess food, decorations and other material brought into the facility by, or on behalf of, the Renter.
8. The Renter will indemnify, defend and hold harmless the Temple from any liability arising from the Renter’s use of the facility, including damage to person or property.

RENTAL AGREEMENT FOR OR CHADASH FACILITY (cont.)

(PAGE 2 OF 3)

BUILDING RENTAL OPTIONS

- A. **Large:** \$500. Includes use of sanctuary, kitchen, area adjacent to kitchen (rooms 4 & 5) and exterior patio. Includes interior clean-up by Or Chadash Custodian following the event. Sanctuary can accommodate up to 200 persons in theater-style seating or up to 90 persons seated at rounds of 8-10.
- B. **Small:** \$300. Includes use of kitchen, area adjacent to kitchen (rooms 4 & 5) and exterior patio. Includes interior clean-up by Or Chadash Custodian following the event. Area adjacent to kitchen can accommodate up to 65 persons seated.

EVENT DETAILS & CONTACT INFORMATION

Event Date: ____/____/____,

Event Start Time: _____ Event End Time: _____

Type of Event: _____

Renter (Family, Business, Organization): _____

Person authorized to act for Renter: _____

Renter Address: _____

Renter Phone Number: _____

RENTAL AGREEMENT FOR OR CHADASH FACILITY (cont.)

(PAGE 3 OF 3)

TOTAL CHARGES

Building Rental Fee (Large \$500 / Small \$300).....\$ _____

Or Chadash Event Manager Fee (\$160 min., covers 4 hrs)..... \$ 160.00
Add'l hours required (billed at \$40/hr)..... _____ x \$40 = \$ _____

Additional Fees.....\$ _____

Security Fee (billed at \$50/hr)\$ _____

Refundable Security Deposit (Cash or separate check payable upon contract signing)..... \$250.00

TOTAL \$ _____

(Please make checks payable to Or Chadash)

RENTER: _____

DATE: _____

FOR OFFICE USE ONLY

ACCEPTED FOR TEMPLE BY: _____

DATE: _____

- Certificate of Insurance Date Received: _____
- Corporate Resolution (Business only) Date Received: _____
- Refundable Security Deposit (\$250.00) Cash Check # _____ Date Received: _____

Payments

Date: _____	Date: _____	Date: _____
Amount: \$ _____	Amount: \$ _____	Amount: \$ _____
Cash Check # _____	Cash Check # _____	Cash Check # _____

RENTAL POLICY FOR THE OR CHADASH FACILITY

1. Rental of the Or Chadash Facility will be granted on a first-come, first-served basis. All official Or Chadash functions have priority over private use.
2. The number of guests at your event will not exceed the posted occupancy limit stated on the uniform fire code signage posted at the main entrance to the building (#437).
3. All person(s) renting or using the Temple facilities must abide by the 'Kosher Style Food Policy for the Or Chadash Facility'.
4. Rental of the Or Chadash Facility will entitle the Renter to use the facility for the period specified in the 'Rental Agreement for the Or Chadash Facility' up to a maximum of four (4) hours. Use beyond 4 hours requires permission of the Administrator to ensure there is no other event occurring that day.
5. Expenses for clean up and/or repairs resulting from damage to the facility in excess of the security deposit, will be the responsibility of the renter.
6. The Or Chadash Event Manager must be present for the duration of your event. The Or Chadash Event Manager is available to assist you/your catering staff with set-up/clean-up. The Or Chadash Event Manager will provide building access for set-up and ensure that the building is secured following the event.
7. An additional set-up/clean-up fee may be levied for services that require additional labor. Requests and set-up diagrams for such services must be made two (2) weeks prior to Temple use.
8. The Or Chadash Custodian will clean the premises following the event to ensure all rooms (including bathrooms) are clean for other activities at the Temple. The charge for the Custodian is included in the rental fee.
9. Any use of the facility by children under 18 years of age is prohibited, unless adult supervision is provided.
10. The Renter shall comply with all Federal, State and Local laws and regulations with respect to the facility rental. The consumption of alcoholic beverages by persons under the legal drinking age of 21 is strictly prohibited. Please note, NJ State Law requires the presence of a licensed bar tender, which Or Chadash can provide for an additional fee.
11. Smoking is prohibited in the facility and on Temple grounds.
12. No pets are permitted in the Temple. Service animals are welcome.
13. Nothing may be attached to the walls or ceilings of the Facility by any means.

KOSHER STYLE FOOD POLICY FOR THE OR CHADASH FACILITY

Or Chadash, in accordance with Reform Jewish tradition has a kosher style kitchen for all congregational events held on the premises.

Kosher style at Or Chadash is defined as follows:

- 1) Shellfish, pork and pork products are not to be served.
- 2) Milk and milk products are not to be in direct contact with meat.
- 3) Kosher grade foods are not required to be used.

(Policy Adopted by Or Chadash December 2006)
(Form Updated May 2026)